Lawrence Farmers' Market
For-Profit Community Booth Application

The Lawrence Farmers' Market allows for-profit businesses and community groups to have space at the Market in a designated area within the Market Square area. Rules that groups or individuals must follow while present at the LFM Farmers Market are as follows:

Market Season, Hours & Location:
The 2019 season runs from April 13th to November 23rd. Saturday Market operates from 7:30-11:30 am at 824 New Hampshire Street.

Space Assignment:
Community groups are placed at the Market Manager's discretion. Stall numbers are located on the curb. A stall space is located within the boundaries of the four dots defining your space. Your tent, table and displays must not extend beyond these dots. Please carry your table and materials into the market.

Tabling Supplies:
The market does not provide any equipment. An umbrella, properly secured, is suggested for shade and rain protection.

Parking
Please feel free to pull into the lot, just south of market, to unload your supplies. We ask that you actually park at least a block away from market in order to insure maximum customer parking during market hours.

LFM eNews Promotion
The market sends out a bi-weekly shopper eNewsletter with a subscriber list of 1,700+. If your group wishes promote its appearance at market, please email a short description of your mission/activities and attach a jpg of logo if available.

Send Completed Application to:
LFM
PO Box 44-2151
Lawrence, KS 66044
or email to:
lawrencefarmersmarket@gmail.com

Equitable Partnership:
There is no cost for tabling at any market day for for-profit businesses. For-profit businesses must be providing a local product or service as a fundraiser solely for the LFM. The LFM board will review each application individually and has the right to deny or accept any proposal. If a scheduled business is a no-show, that business loses all participation privileges for the remaining portion of that market season.

Tabling Privileges:
The Market Coordinator and/or Board of Directors have the right to refuse tabling privileges to any for-profit business for the following reasons: a) expressions of violence, b) advocating criminal behavior, c) expressions of profanity and obscenity, d) grisly or gruesome displays, or e) inflammatory slogans likely to provoke a disturbance, f) aggressively approaching shoppers or inappropriately soliciting their business. LFM also reserves the right to deny or remove any for-profit business if we feel they are not in line with the LFM mission, policies, or regulations.

Scheduling:
For-profit businesses must schedule their attendance with the Market Coordinator at 785.505.0117 or lawrencefarmersmarket@gmail.com. A signed Community Group Contract is required prior to participation. Space reservation is not considered final until the signed Contract has been received. Businesses that arrive on Market day, not having been previously scheduled, will be advised of the policy and denied attendance that day.All approved groups will be given equal opportunity, but available slots will be filled on a first come, first served, rotational basis. A waiting list may be kept in order to fill slots that become available due to cancellations.

Conduct & Acceptable Activities:
100% of all profit of sales, services and fundraising is donated to the LFM and not to any other group. Groups are expected to remain behind their tables and may not shout, or exhibit disruptive behavior. Electronic music/sound recordings are not allowed. Promotion of the for-profit business by means of simple and brief conversations, handing out flyers, business cards, etc is acceptable. Aggressive sales tactics or solicitation from market shoppers is not acceptable.

Rules Enforcement:
The Board of Directors has authorized the Market Coordinator to enforce the above rules. Violation could mean expulsion from the Market. The Market cannot endorse the opinions or positions of any group, business or individual.

I have read and agree to the above stipulations if accepted as a community group.
Signed _____Date _____
Name of Business _____
Contact # or email _____
Dates Requested_____
Please provide a description of your fundraising proposal/service with your display at the market: